

Minute of Meeting of
Dalbeattie High School Parent Council
Tuesday 20th September 2011 at 7pm

Present: Rebecca Kellett (Chairperson), Alistair Gaston (Vice Chairperson), Carolyn Kennedy (Minute Secretary), Susan Bain (Head Teacher), Alistair Bremner (Depute Head Teacher), Jill McDonald, Erica Johnson, David Johnson, Fiona McColl, Ella McLellan, Anne Dingwall, Ann Scobie, Laura Reid (School Representative), David Gibson (School Representative) David Stitt (Councillor), Rob Davidson (Councillor)

1. **Welcome and Introductions:** Rebecca opened the meeting and welcomed everyone.
2. **Apologies:** Ian Clark (Treasurer), Stephen Howie, Marion Gourlay, Susan McLellan, Lynn Watt, Ian Blake (Councillor).
3. **Minute of Meeting on 14th June 2011:**
The Minute was approved. Proposed: Rebecca Kellett. Seconded: David Stitt
4. **Matters Arising:**
Appear as Agenda items
5. **Correspondence:**
Letter from D & G Council re Parent Forum Meetings – Stewartry area meetings to be held on 5th October and 8th March – times, venue and agenda to follow.
ACTION: Ella McLellan and Rebecca Kellett expressed an interest in attending. Anyone else who is interested to contact Rebecca Kellett.

Letter from D & G Council re budget allocation. £250 per school and 20p per pupil. Funds to be used for administrative costs of Parent Council.

Backchat – now available online.

Letter re Annual Return – Treasurer submitting to Council.

Letter of Complaint re road safety issues. Rebecca Kellett advised she had received a letter from the Council in response to her complaint about a non-reply to a parents concern raised in Feb 2011. The letter said that the matter was being dealt with and a Council official had contacted the Head Teachers of the schools to discuss road safety issues.
ACTION: Susan Bain to liaise with other Head Teachers to see if anyone from Council has contacted them.
Erica Johnson suggested contacting Charles Clemie direct. She offered to discuss with him when she meets him next regarding other road issues within the town.
5. **Treasurer's Report:** To follow
ACTION: Rebecca Kellett to update on current financial position.

6. **Fundraising Sub Group:**
New members are needed on this group.
Fiona McColl, Marion Gourlay, Jill McDonald, Anne Dingwall, Ann Scobie are all interested. It was suggested that Lynn Watt may also be interested in helping on this sub group.
ACTION: Rebecca Kellett to ask Lynn Watt if she would like to join
First meeting arranged for Thursday 3rd November at 7pm at Jills House – Copland Street, Dalbeattie.
7. **Head Teacher's Report:** see attached reports – Head Teacher Report for 20-09-11
8. **School Representatives:** see School Council Meeting Minutes 19-09-11 attached.
The team of 8 School Representatives have been elected and meet with Susan Bain once a week. An event will be planned for the P7/S1 intake nearer the time of their induction next year. The Pupil Council's views will be taken into account during the design of the new school build.
9. **Overview of SQA results 2011:** -
In general the school's attainment levels were good. S4 good results overall - in this boy heavy year group the girls outperformed the boys – boys attainment level is being addressed. S5 33% achieved 1 plus highers, 23% 3 plus and 20% 5 plus – Dalbeattie is sitting well in the D & G Region attainment ladder. S6 Adv Highers. A range of subjects are offered at Adv Higher in Dalbeattie providing a good stepping stone to University study. 18% of the 60 cohort gained Adv Highers.

Last year whole school measures were implemented to tackle issues - see Raising Attainment 2010-2011 Whole School Measures attached. These measures are being continually monitored and updated to ensure the young people get the encouragement and support they deserve to achieve their potential.
ACTION: Date for Curricular Information Evening – Thursday 29th September in the School Hall.
10. **School building project:**
Susan Bain confirmed that a fact sheet has been circulated and will be included in the Newsdesk to parents which will be issued at the end of this week.
ACTION: Another discussion meeting will take place in the near future – members will be informed.
11. **Any other business:**
Any member of the Parent Council who has expertise in interview/recruitment please contact Rebecca Kellett.

Any members of the Parent Council who are interested in representing the Group on the Pupil Council, International Links Committee, Debating Society – please give Rebecca Kellett your name.

The Parent Council has purchased a display board to be used at school functions/parent/carers' meetings. If any member of the Parent Council has an expertise in graphic display/layout please let Rebecca Kellett know.
ACTION: Anyone who can help with any of the above contact Rebecca Kellett

A list of Parent Council members 2011-2012 is attached
12. **Date of Next Meeting:** Thursday 24th November at 7pm