

**Annual General Meeting of
Dalbeattie High School Parent Council
on Tuesday 20th September 2011 at 7pm**

Present: Rebecca Kellett (Chairperson), Alistair Gaston (Vice Chairperson), Carolyn Kennedy (Minute Secretary), Susan Bain (Head Teacher), Alistair Bremner (Depute Head Teacher), Jill McDonald, Erica Johnson, David Johnson, Fiona McColl, Ella McLellan, Anne Dingwall, Ann Scobie, Laura Reid (School Representative), David Gibson (School Representative) David Stitt (Councillor), Rob Davidson (Councillor)

1. **Welcome and Introductions:** Rebecca opened the meeting and welcomed everyone.
2. **Apologies:** Ian Clark (Treasurer), Stephen Howie, Marion Gourlay, Susan McLellan, Lynn Watt, Ian Blake (Councillor).
3. **Minute of Annual General Meeting on 21st September 2010:**
The Minute was approved. Proposed: Carolyn Kennedy. Seconded: Alistair Gaston
4. **Matters Arising:**
There were no matters arising
5. **Treasurer's Report:**
Rebecca Kellett advised that the outgoing Treasurer had left the books/files for the new Treasurer but there was not a Financial Statement. Rebecca confirmed that she would update the Members electronically with the current Bank balance.
ACTION: Rebecca Kellett to update on current financial position.
6. **Fundraising Sub Group Report:**
Jill McDonald advised that the group hadn't undertaken any fundraising events last year. The pupils had taken the initiative in organising events and the Parent Council Sub Group played a supporting role in these events helping out where they could. Activities through the year included – gifting £200 to the School Radio Station Project and purchasing a new PTA Trophy (Senior Award for Services to the Community and to the School) for the Awards Ceremony.
The balance in the fundraising sub group account amounts to £1,100.

The School Representatives updated the meeting on the Radio Project. This year 2 new producers from S6 have been appointed to run the radio station. Lower school pupils have volunteered to be involved with the project and a rota is being drawn up to ensure the radio is 'on air' during the school week.
7. **Head Teacher's Report:** see attached - High Level Plan 2010/11 – Strategic Overview (May Review) with Key Priorities and Next Steps. Mrs Bain advised that she was circulating this report for members to consider in their own time as there was a great deal of information to digest. She asked that members email her any comments on sbain366@eu.dumgal.sch.uk and said she would be happy to go over this document at a future meeting once people had had the opportunity to read it.
ACTION: Members to email comments to the Head Teacher. Item to be put on future

Agenda if Members wish to discuss it further.

8. **Chair Person's Report:** see attached report.

9. **Election of members and office bearers:**

The following were elected as parent members:-

Rebecca Kellett, Alistair Gaston, Marion Gourlay, Lynn Watt, Ella McLellan, Fiona McColl, Anne Dingwall, Ann Scobie, Erica Johnson, Stephen Howie

Susan McLellan is a co-opted member

Councillors: David Stitt, Rob Davidson and Ian Blake

Jill McDonald is a member of the Fund-raising Sub Group and not the Parent Council

Office Bearers were elected – proposed by Ella McLellan and seconded by Jill McDonald.

Rebecca Kellett – Chair Person

Alistair Gaston – Vice Chair Person

Treasurer – position vacant

Carolyn Kennedy – Minute Secretary/Clerk to the Parent Council

10. **Any other Business:**

Dates of meetings to be posted on the school website.

11. **Dates of Future Meetings:**

Please note that Parent Council Meetings will be on **Thursdays at 7pm.**

Thursday 24th November

Thursday 19th January

Thursday 15th March

Thursday 17th May

Annual General Meeting Thursday 20th September. There will be a normal business meeting immediately after the AGM.