

DALBEATTIE HIGH SCHOOL PARENT COUNCIL

ANNUAL GENERAL MEETING

29TH SEPTEMBER 2009

Present: - Lyn Burgess (Chairperson), Susan McLellan (Vice Chair), Ian Clark (Treasurer), Ashley Little (Clerk), Donald Wallace (Headteacher), Danielle Burgess (Pupil Council), Marion Gourley, Jill McDonald, Anne McMillan, Andrea Irving, Robert Kennedy, Carolyn Kennedy, Stuart McCulloch, Maureen McCulloch, Rebecca Kellett, and Councillor Ian Blake.

1. **Welcome and Introductions:** -

Lyn opened the meeting and welcomed all. Everyone was asked to introduce themselves to the group.

2. **Apologies:** -

Steven Howie, Sandy Brown, Elaine Brown and Councillor Davie Stitt.

3. **Matters Arising:** -

Previous AGM: 17th September 2009.

Item 8: Selection Of Parent Council Members:

The previous minutes did not include Carolyn Kennedy as a member. Sub Committee members were not included either.

Item 10: Disclosure Scotland check for new Clerk.

It was subsequently clarified this was not required.

Minutes Of Last AGM:

Approved: Susan McLellan. Seconded: Ian Clark.

4. **Treasurers Report:** -

A lengthy discussion was held on Parent Council and Social and Fundraising bank accounts. It was previously thought that both groups used the same account. This is not the case. Parent Council money is awarded for the running of the group whereas Social and Fundraising money is raised and can be donated to anything. Parent Council has £1419.51 in their account which still has expenditure to be taken off. After this it is thought that there will be £1000 left which can be donated to Dalbeattie High School. Social and Fundraising Group currently have £740.35 in their account.

Discussion was then held on idea's as to what the School could use the money

for. Smartboards were a suggestion but after consideration it was decided that another Smartboard was not needed in the School. No other suggestions were made at this time.

Treasurer assured the Group that if the money was not used this year, it would be safe to keep it in the account and use it next year.

To donate the money to the School, it has to be given to the Education Board for them to give it back to Dalbeattie High School.

5. **Headteachers Report:** -

- Papers from previous meetings, Standard and Quality, Improvement Plan and Results from 2009 Diet. Information was received on Higher and Advance Higher Results, with very good results for some Students. A discussion was held on Exam Appeals. Standard Grades appeals are to be confirmed in the next few weeks. All information is available on the School's Website.

- Royal Helicopter, 09/09/09. This landed in the School Playing Fields. Shortly afterwards a neighbour to the School landed his helicopter in his own garden. Luckily this was after School hours and no Pupils were in School. The School have had problems with this in the past. Parent Council may have to become involved in this matter to ensure it doesn't happen again.

- Duke of Edinburgh Bronze Expedition on 12th & 13th September '09. The Bronze and Silver Expedition will be the last weekend in October, weather permitting!

- Drama Days: TAG; S1 - 15/09/09, S2 - 16/09/09, S3 - 17/09/09.

- S1 Boys Rugby - 17th & 24th September 2009.

- Soccerena - 18/09/09.

- Geography Excursion in the Lake District, 21-23/09/09.

- RSNO Concert, Glasgow 22/09/09.

- Drama Excursion Glasgow 24/09/09.

- S2 French Excursion departs 28/09/09.

- Football and Hockey, games and training sessions.

- New School Announcement, 28/09/09.

Looking Ahead:

- S1 Residential to Edinburgh. Staying in Melrose Youth Hostel 6 & 7/10/09.

- Business Education/Product Design Excursion to Cadburys World/Alton Towers, 8th & 9th November 09.

- Mid Term 10/10/09 to 25/10/09.

- School restarts on Monday 26th November 09.

6. **Chairpersons Report:** -

It had been previously agreed that there would not be a separate Policy and Advisory Group as all issues are addressed at the Parent Council meetings. This has proved to be effective.

There have been less Sub Groups this year. Social and Fundraising which is an active Group and is always represented at Parent Council meetings.

International Links which Lyn attends and reports back to the Parent Council.

Mobile Phone Policy sub Group is still to be confirmed.

Parent Council have positive links with the Pupil Council.

Parent Forum. We continue to liaise and continue further ways of including all Parents and Carers. Had been agreed not to have a separate Newsletter and now all information is available on the Schools Website and an item included in each of the Schools Newsdesk.

Parent Council is actively involved in the School Estate and also in Staff Appointments.

Lyn thanked all members for their continuing involvement.

7. **Selection of Parent Council Members Including Office Bearers:** -

Minimum required – **4** members – Maximum – **10** members.

Can also have maximum of **5** members who are not Parents/carers.

At least 1 member from Sub Groups has to be an active member of the Parent Council.

A discussion was held on selection of Parent Council and Office Bearers.

Members are as follows:

Robert Kennedy, Carolyn Kennedy, Marion Gourley, Steven Howie, Rebecca Kellet, Stuart McCulloch and Andrea Irving.

Positions as Follows:

Chairperson – Lyn Burgess

Vice Chair – Susan McLellan

Treasurer – Ian Clark

Clerk – Ashley Little

Parent council meetings also have representation from the School Headteacher, Local Councillors and the Schools Pupil Council.

Social and Fundraising Sub Group:

Jill McDonald, Anne McMillan, Marion Gourley, Maureen McCulloch, Andrea Irving and Carolyn Kennedy.

8. **Format of Future Meetings:** -

The Group were asked if they would like anything changed regarding the meetings. No changes to be made.

9. **Craft Fair – 13th November 2009:** -

A discussion was held on the upcoming Craft Fair organised by the Social and Fundraising Sub Group. This will be on 13th November 09 at Dalbeattie High School. Doors open at 7.30pm. So far, 4 tables have been definitely booked. The Group were asked if they knew anyone else who would like to book a table. The group was also asked if anyone would could help out with refreshments or with any raffles that will be drawn. Maureen McCulloch, Carolyn Kennedy, Susan McLellan, Lyn Burgess and Rebecca Kellett offered to help. Senior Pupils will also be available to help. All helpers are to be at the School for 6.30pm to help set up the hall and canteen before the doors open at 7.30pm.

Mr Wallace is going to check that the canteen can be used and also to see if the Schools Young Enterprise Team would like to be involved.

Danielle Burgess (Pupil Council) offered to go round the shops of Dalbeattie to

ask if they could donate raffle prizes.

Carolyn Kennedy offered to ask Elaine Ness of Florabundance, if she could make table displays again as they proved popular last year and also if she would like to book a table at the Craft Fair.

10. **School estate and Announcement of 28/09/09:** -

Mr Wallace (Headteacher) was on Border News today (29/09/09) following the announcement that Dalbeattie has been awarded funding for the School Estate. A decision has still to be made however on how the funding is to be used. There is another government meeting to be held on 10th December 2009 regarding the school estate.

A discussion was held on how to proceed with the news and a decision was made that Lyn (Chairperson) should write a letter to the Education Board to say that we are delighted with the news and to ask what is to happen next and what kind of timescale we are looking at before any work commences.

SFT – Scottish Futures Trust.

Angus Grossit is the Chairman of the Trust. The SFT will have a central role in managing any decision made on the New School Build.

Although funding has been awarded, not all funding is in place. 2/3 has been granted with Dumfries and Galloway Council having to provide the rest. This is a very good start and very good news for Dalbeattie.

11. **Headteacher Interviews:** -

3 Parent Council members and 1 reserve are required for the interviews. Training for this will be held at Dalbeattie High School. John thin will conduct the training. After a short discussion it was decided that Lyn Burgess, Stuart McCulloch, Robert Kennedy and Susan McLellan will attend the training and be available for the Final Interviews on 12th November. Lyn will also be involved in the first interviews on 8th & 9th October.

12. **A.O.B:** -

Lyn and Susan were asked to sign paperwork from the Treasurer – Ian Clark, as signatories needed to be updated with the bank.

13. **Dates Of Next Meetings:** -

Tuesday 24th November 2009.

Tuesday 19th January 2010.

Tuesday 16th March 2010.

Tuesday 18th May 2010.

Tuesday 15th June 2010.

Lyn thanked everyone for attending the meeting.